



The world-leading wood pellet certification

ENplus® Certified Producers Application Form

VERSION JANUARY 2018



Please send the application electronically to enplus@bioenergyeurope.org and two signed paper versions to:

EPC c/o Bioenergy Europe
Place du Champ de Mars 2
1050 Brussels, Belgium

Client Data

Company name _____

Website _____ VAT n° _____

Please attach an extract of the Official Business Register

Address

Street & n° _____

ZIP code _____ City _____

Country _____

Contact person (competent in conversing in English)

Mr. Mrs.

Name _____

Email _____ Phone _____

Does your company have affiliated companies that you would like to include in your certification?

Yes No

(If yes, inspection is required. Please complete the data sheet for affiliated companies)

Do you plan to offer full load deliveries of bulk pellets to end-users, including unsealed Big Bags?

Full load delivery is the delivery of a complete truck load to one end-user. The load shall be a minimum of 20 metric tonnes.

Yes No

Do you plan to offer part load deliveries of bulk pellets to end-users?

Part load delivery (a.k.a. multi-drop) is a delivery of bulk pellets to more than one end-user along a single route.

Yes No

(If yes, please apply for a trader certification as well)

Do you plan to contract service providers for bagging?

Yes No

If you plan to contract a related service provider that is not certified and only working for your company, please complete a data sheet for service providers. The certified producer is responsible for the performance of the contracted service provider.

Certification and Inspection

Certification Body _____

Inspection Body _____

Testing Body _____

Production Sites

Please indicate the name and the address of the plant(s)

(If more than one plant, please attach a data sheet for every additional plant)

1st plant _____

2nd plant _____

3rd plant _____

Remote Stores

Are there any stores away from the production site?

Yes No

(If yes, please complete the form for remote stores)

Note

The certification of a pellet producer does not include:

- Trade of pellets from other pellet producers;
- Part load deliveries to end-users.

1st Plant

(In case your company runs more than one plant, please complete a data sheet for every additional plant)

Name _____

Street & n° _____

ZIP code _____ City _____

Country _____

Contact person (competent in conversing in English)

Mr. Mrs.

Name _____

Email _____ Phone _____

■ Production volume 1st Plant

Please report the projection of produced pellets expected for the current year

ENplus A1[®] quality _____ metric tonnes 6mm 8mm

ENplus A2[®] quality _____ metric tonnes 6mm 8mm

ENplus B[®] quality _____ metric tonnes 6mm 8mm

Amount of pellets of ENplus[®] A1, ENplus[®] A2 & ENplus[®] B quality sold to power plants or for animal bedding (included in the number above)

_____ metric tonnes

Amount of pellets with a quality lower than ENplus B[®]

_____ metric tonnes

■ Raw materials 1st Plant

Virgin wood Certified origin: _____ % Name of certificate: _____

Residues Certified CoC: _____ % Name of certificate: _____

Raw material storage

Flat store Silo Outdoor storage

■ Production process 1st Plant

Number of pellet presses _____

Production capacity _____ metric tonnes/hour

Bagging station

Yes No

(If yes, please complete the form for bagging stations)

Brand names (pellets)

■ Pellet Stores 1st Plant

Type Flat store Silo

Storage capacity _____ metric tonnes

■ Sieving Device for Truck Loading 1st Plant (end-user deliveries)

Type Sieve Wind sifter / Air classifier

Brand/Type _____

Sieve surface _____ m² Aperture _____ mm Capacity _____ metric tonnes/hour

■ Quality Manager 1st Plant (competent in conversing in English)

Mr. Mrs.

Name _____

Email _____ Phone _____

The appointment of a new Quality Manager must be reported to the International ENplus® Management

■ Attachments

Data sheet for affiliated companies

Data sheet for service providers

Data sheet(s) for additional plant(s)

Number of data sheets _____

Data sheet for bagging stations

Data sheet for remote stores

An extract of the Official Business Register

Terms and Conditions for Licensing and Use of the ENplus® Sign

Preface

Bioenergy Europe provides producers, traders, and service providers of wood pellets (hereafter named "applicant") with a certification system through which they can provide proof of the special quality and the appropriate handling of wood pellets as per the "ENplus® Handbook" (hereinafter named "Handbook") of the European Pellet Council (hereafter named "EPC") for countries not managed by any National Licensor/supporter. The Handbook is part of the contract, and in its current version, is published on the ENplus® website: www.enplus-pellets.eu.

The certification scheme is implemented by the EPC, a network within Bioenergy Europe. Hereafter the names EPC and Bioenergy Europe are used synonymously. Through the certification system, applicants can apply for the "ENplus®" certification for the classes "ENplus A1®", "ENplus A2®" and "ENplus B®", and after the application is approved, the relevant certification sign (see the Handbook) can be used to identify their products and for marketing purposes.

By signing this application, the applicant acknowledges the terms for the use of the certification sign and the provisions of the current version of the Handbook that determine the relationship between the certificate holder and Bioenergy Europe/EPC. Based on this, the applicant submits an offer to Bioenergy Europe/EPC to enter into a contract for the use of the certification sign. By sending the certificate and the approved and countersigned application form, Bioenergy Europe/EPC accepts the offer and the contract is concluded. The General terms and conditions of the applicant will not be part of the contract.

The information and documentations described in the Handbook must be annexed to the application. Bioenergy Europe/EPC decides on the application as per the provisions of the Handbook, within the established time frame after the complete documentation has been received.

The contract on the use of the certification sign is valid until the end of a three years' certification period. The beginning of the certification period is determined by Bioenergy Europe/EPC. The contract is extended automatically at the beginning of a new certification period. The contract can be cancelled with a three months' notice period at the end of a legal year.

Certification

The applicant acknowledges all duties and obligations established in the Handbook. This includes, among others: the payment of the fee, established in the current version of the schedule of fees for the ENplus® certification scheme; compliance with the provisions of the Handbook; and giving authorisation to Bioenergy Europe/EPC to instruct accredited Inspection Bodies with extraordinary inspections, in the cases described in the Handbook, and to impose the sanctions established in the Handbook, including the withdrawal of the right to use the certification sign.

The certification is valid only during the time frame established by this contract. If the contract is extended because a new certification period begins, the applicant receives a new certificate.

Confidentiality and Non-disclosure

Bioenergy Europe/EPC hereby agrees to the non-disclosure of all business-related information received through contact with the applicant in the course of or before certification, if this information is not available elsewhere, if the applicant releases Bioenergy Europe/EPC from its non-disclosure obligation, or if obliged by law to forward this information.

The applicant hereby accepts to treat all documents given by Bioenergy Europe/EPC with confidentiality, if they are not publicly available or intended for publishing.

Obligations of the Applicant

The applicant hereby undertakes to provide all relevant documents and information to Bioenergy Europe/EPC and their contractual partners, as required by the Handbook in the course of the certification process, especially to the accredited Certification Body and accredited Inspection Bodies declared in the Handbook, as well as to provide access to the areas and installations that must be visually inspected in the course of the certification process.

Use of the Certification Seal and the Quality Sign

The individual identification marking (certification seal, quality seal, service sign) assigned by Bioenergy Europe/EPC will be used by the applicant as per the regulations of the Handbook.

Liability

The applicant exempts Bioenergy Europe/EPC from all claims from third parties that are made because of product defects or service deficiency. Bioenergy Europe/EPC is only liable to the applicant – if there is no violation of essential contractual duties or injury to life, limb, or health – only for intent or gross negligence. In case of culpable violation of essential contractual duties that do not rest on intent or gross negligence, liability is limited to the reasonably foreseeable damages typically associated with this contract. Damage claims for contractual termination of the contract, withdrawal, or suspension of the right to use the certification are excluded.

Place of Jurisdiction

The place of jurisdiction is Brussels. The terms are subject to Belgian law.

Final Provisions

Rights and obligations from this contract can only be passed on to a third party upon agreement by the respective contract partners. In the case of a universal succession or a legal succession as per the transformation act, the rights and obligations of the contract are passed without agreement.

Amendments or supplements to this contract are to appear in written form to be valid and must be expressly designated as such.

Your personal data is stored as per Belgian law and is used in automated processes. It is used only to process this contract.

Place, Date

Signature/Stamp Applicant

Filled in by Bioenergy Europe/EPC

Application approved Application rejected

Place, Date

Signature/Stamp Bioenergy Europe