



The world-leading wood  
pellet certification

## Training Agenda

ENplus® Training for Quality Managers

4-5<sup>th</sup> OF NOVEMBER 2019, POZNAŃ, POLAND

### Where

Winiarska 1, 60-654 Poznań, Poland – Łukasiewicz Research Network – Wood Technology Institute

### When

04th-05th of November 2019 (Monday/Tuesday)

## The first day – 04<sup>th</sup> November 2019

**10.30 – 11.00**

Registration, welcome coffee

**11:00-11:30**

Start of training

- > Introduction of the day - Agnieszka Kędziora-Urbanowicz, Polish Pellet Council & Biocontrol
- > The role of EPC and the ENplus® Head Office - Elena Dumitru, ENplus® Certification Manager

**11:30-13:00**

Lectures by Agnieszka Kędziora-Urbanowicz, Polish Pellet Council & Biocontrol

- > Updating on the requirements
- > Basics of quality management
- > The ENplus® label
- > Types of certification according to the certification scheme
- > The role of quality managers
- > Conformity assessment
- > Summary

We are a world-leading, transparent, and independent certification scheme for wood pellets. From production to delivery, we guarantee quality and combat fraud along the entire supply chain.

ENplus® c/o Bioenergy Europe  
Place du Champ de Mars 2  
1050 Brussels, Belgium  
✉ [enplus@bioenergyeurope.org](mailto:enplus@bioenergyeurope.org)  
☎ +32 2 318 40 35  
☎ +32 2 318 41 93

**13:00-13:30**

**Coffee break**

**13:30-14:45**

**Lectures by Agnieszka Kędziora-Urbanowicz, Polish Pellet Council & Biocontrol**

- > Factory Production Control - checkpoints during the production process
  - Raw material receipt, raw material supply control
  - Control of production process parameters – introduction
  - Maintenance rules on the wood pellet production line – introduction
- > Summary

**14.45-15.30**

**Lunch break**

**15:30-17:30**

**Lectures by Agnieszka Kędziora-Urbanowicz, Polish Pellet Council & Biocontrol**

- > Factory Production Control - checkpoints during the production process
  - The scope of internal laboratory tests – self-inspection
  - The techniques of doing the Internal laboratory testing and security
  - Supervision over measuring and control equipment
  - Packaging, handling of the finished product
  - Dealing with non-conformity products
  - Storage conditions
  - Marking, identification, traceability
  - Complaints handle
- > Summary

**Summary of the first day of training**

**19.00-21.00**

**Evening dinner**

Joint evening dinner in Old Market Square (not obligatory, paid by participant)

# The second day – 05<sup>th</sup> November 2019

**9:00-11.30**

**Lectures, practical exercises and Visit of the laboratory**

**by Agnieszka Kędzióra-Urbanowicz, Polish Pellet Council & Biocontrol and Wojciech Cichy, Łukasiewicz Research Network – Wood Technology Institute**

- > Practical exercises in groups - performing the tests in scope of self-inspection
- > Visit to the accredited wood pellet laboratory of the Wood Technology Institute (ITD)
- > Summary

**11.30-12.00**

**Coffee break**

**12:00-14.00**

**Workshops on maintenance rules on the wood pellet production line by Marcin Łazicki, Granulation technologist**

- > Failures and unplanned stoppages
- > Preventive Maintenance - PM
- > Operator Maintenance – OM
- > Machine reviews - method, schedule
- > Technical condition of devices and product quality
- > Repairs, retooling, minimizing micro downtime - planning, methodology
- > Summary

**14.00-14.30**

**Lunch break**

**14:30-16.00**

**Workshops on maintenance rules on the wood pellet production line by Marcin Łazicki, Granulation technologist**

- > 5 S System requirements
- > Cleanliness as an indicator of failure and quality
- > Process supervision system - production reporting
- > Summary

**16:00**

- > Checking test
- > Distribution of training certificates

**17:00**

**End of training**

**Event organized by:**



In collaboration with:

