



The world-leading wood  
pellet certification

# ENplus<sup>®</sup> Certified Service Providers Application Form

VERSION JULY 2023



Please send the application electronically to the chosen Certification Body

## Client data

Company name \_\_\_\_\_

Website \_\_\_\_\_ VAT n° \_\_\_\_\_

Please send an extract from the Official business register.

### Legal Address

Street & n° \_\_\_\_\_

ZIP code \_\_\_\_\_ City \_\_\_\_\_

Country \_\_\_\_\_

### Legal Representative

Mr. Mrs.

Name \_\_\_\_\_

Job position \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

## Certification scope and business activities

Small-scale delivery of bulk pellets to end-user

Bagging of pellets

Storage of pellets (B2C)

Other

Please specify if other: \_\_\_\_\_

## Certification

Certification Body \_\_\_\_\_

## Quality manager (competent in conversing in English)

Mr.      Mrs.

Name \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

The appointment of a new Quality Manager needs to be reported to the ENplus® International Management.

## Sites

**Please indicate the name and the address of your site in case its different from Client data.**

Name \_\_\_\_\_

Address \_\_\_\_\_

**Does your company have additional sites that you would like to include in your certification?**

Yes, number of additional sites \_\_\_\_\_)      No

In case your company holds more than one site please fill in one data sheet for every additional site. See page 3 for definitions.

**Does your company contract a certified or non-certified service provider for storage, bagging or small scale deliveries?**

Yes, a certified service provider (mention the ID \_\_\_\_\_)      Yes, a non-certified service provider  
My company doesn't contract any service provider

## Technical equipment

**Please indicate the equipment you use including from non-certified service providers:**

**Vending machine**

Yes      No

**Bagging station**

Yes      No

If Yes - Please fill in Data sheet for vending machines

**Vehicles for small-scale deliveries to end-user**

Yes      No

If Yes - Please fill in Data sheet for vehicles for small-scale deliveries to end-users

**Number of delivery vehicles** \_\_\_\_\_

Only indicate vehicles for small-scale deliveries to end-users; please complete the form for delivery vehicles

## Attachments

**Data sheet(s) for additional sites (Number of data sheets \_\_\_\_\_)**

**Data sheet(s) for vehicles for small-scale deliveries to end-users (Number of data sheets \_\_\_\_\_)**

**Data sheet(s) for Vending machines (Number of Data sheets \_\_\_\_\_)**

**An extract from official business register**

# Definitions

## Multisite company

An organisation which is identified in having a central function relating to pellet production or trade (normally and hereafter referred to as a 'central office'). Here certain activities relating to quality management are planned, controlled, and managed within a network of local offices or branches (sites) at which such activities are fully or partially carried out.

Typical cases of a multisite company are:

- a) a producer with a network of production sites, storage sites, delivery trucks, and/or sales offices that are a part of a single legal entity or are separate legal entities but with the managerial control by the legal entity of the producer;
- b) a trader with a network of other traders with or without delivery trucks, storage sites, or/and sales organisations that are a part of a single legal entity or are separate legal entities but with the managerial control by the legal entity of the certified trader;
- c) a company outsourcing activities to a service provider without a valid ENplus® certification.

## Small-scale delivery

A delivery of bulk pellets to an end-user that does not exceed 20 tonnes. This excludes deliveries of pellets in big bags and vending machines.

*NOTE: A typical example of a small-scale delivery is a delivery of pellets to more end-users (households) along a single route (multi-drop).*

## Large-scale delivery

A delivery of bulk pellets to a customer other than the small-scale delivery.

*NOTE: Examples of large-scale delivery: a delivery of a complete truck load to one end-user above 20 tonnes, a delivery to a trader, a delivery by trains or vessels, a delivery of big bags.*

## Bagged pellets

Pellets in a packaging unit that protects the pellets from quality degradation with a filling weight between 5 kg and 50 kg.

## Bulk pellets

Pellets other than bagged pellets produced, stored, handled, or transported loose.

*NOTE: Bulk pellets also include pellets in big bags.*

## Big Bag

A flexible intermediate bulk container (FIBC) made of flexible fabric that is designed for storing and transporting bulk pellets with a typical capacity of 1,500L. A delivery of pellets in big bags is considered a delivery of bulk pellets.

### Filled in by the Certification Body

Application approved

Application rejected