



How to get certified

COMPLETE & SEND APPLICATION FORM

2

SELECT & CONTRACT A LISTED CERTIFICATION BODY

1

You need to select one of the listed Certification Bodies [on our website](#) and sign a contract with it. The Certification Body evaluates conformity with the requirements and issues the certificate. Don't worry if you don't see a Certification Body in your country, the listed Certification Bodies operate internationally.

The form is [available here](#). Once completed, it should be sent to the contracted Certification Body. Please provide also the additional documentation needed.

In the following weeks, you will receive via email an invitation to join the Certification Platform (Radix Tree). Please accept it and change the password. In a few days, you will need to accept also an invitation to connect with your Certification Body on the platform.

INITIAL INSPECTION

3

An inspector from the contracted Certification Body will perform an initial inspection (including all sites) and send an inspection report to the Certification Body.

The inspection includes:

- the collection of a sample of pellets for each ENplus® quality class and diameter for testing purposes and for determining conformity with the product requirements of ENplus® ST 1001, and for the purposes of evaluation regarding the efficiency of the company's own internal control methods and results;
- evaluation of the company's conformity with requirements of ENplus® ST 1001; including evaluation of the company's complaint management;
- evaluation of the company's conformity with the requirements on the use of ENplus® trademarks (see ENplus® ST 1003);
- validation of the production data submitted to the ENplus® certification body and to the ENplus® scheme management.



LICENSING FEE & BAG DESIGN APPROVAL

5

If your company fulfils the requirements for the certification, the International Management (EPC) sends an invoice for the license fees based on the projected production/trade figures for the year. The fees will be calculated by applying the fraction of the year remaining to the estimated production/trade for the full year.

In case the applying company is the bag design owner, the compliance of the bag design with the ENplus® requirements will have to be approved by the International Management.

When the invoice is paid and the bag design is approved, the International Management sends the ENplus® trademark usage toolkit to your company and the Certification Body provides you with the certificate.

CONFORMITY REPORT

4

The independent Certification Body checks if your company fulfils the ENplus® requirements, issues the Conformity Report and sends it to the International Management. The Conformity Report is completed within 3 months of the inspection date.



Your company and the International Management sign the ENplus® contract and your company is listed as certified on the ENplus® website.

Note: The person appointed as the quality manager in your company (your company's employee) will need to attend the Quality Manager's training during the first year of certification, and then once every certification period (every 3 years).

