

CHANGES – ENplus® ST 1003

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Change	Affected provision
Updating the Foreword	This document replaces ~~the ENplus® ST 1003:2022, first edition, Handbook, version 3.0~~ and will come into force on 1 January ~~July 2025~~ <u>2023</u> and therefore: ~~initial inspections between the publication date (1 October 2022) and the date of entry into force (1 January 2023) may be conducted against either the requirements of this document, or against the ENplus® Handbook, version 3.0;~~ ~~all initial inspections after the date of entry into force (1 January 2023) shall be conducted against the requirements of this document;~~ ~~all surveillance and recertification inspections after the transition date (1 January 2024) shall be conducted against the requirements of this document.~~ ~~The transition period for requirement 7.2.3.2.11 is set up until 1 January 2025.~~ NOTE: The requirements in this document do not apply to the permanent use of the ENplus® trademarks before the publication of this document, e.g. usage of the ENplus® logo on the truck or building.

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Removing the mistake in the definition of on-product use of ENplus® trademarks	3.28 on-product use of ENplus® trademarks The use of ENplus® trademarks in connection with, or reference to ENplus® certified pellets including: a) the use directly related to the individual certified pellets i.e. tangible products (bulk products), products in individual packaging, containers or bags, as well as vehicles for the transport of products; b) the use on documentation associated with pellets (an invoice/ packaging list/ advertisement/ brochure/ website/ social media, etc.), where the use of ENplus® trademarks refers to the individual certified pellets. NOTE: Any use which can be received or understood by buyers or the public as referring to a specific product ~~included in the product~~ is considered as on-product use.
Clarifying the definition of a producer	3.29 producer A company producing wood pellets <u>in its own facilities</u>. NOTE: A producer trading its own pellets through large-scale delivery is not considered a trader. A producer is considered a trader where its trading activities include small-scale delivery, or trades pellets procured from other companies.

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Updating the definition of the
trade of bulk pellets without
physical contact

3.34 trade of bulk pellets without physical contact

Trading in **bulk pellets** that takes ownership of the pellets but does not have physical possession of the pellets.

NOTE 1: "Physical possession" is defined as having physical control of the pellets directly or through a contracted **service provider** within a multisite company (7.2.4.1 c)) or a subcontractor. Service provision according to ENplus® ST 1001, 7.2.4.1 a) or 7.2.4.1 b) is not defined as "physical possession".

NOTE 2: An entity conducting the **trade of bulk pellets without physical contact** can use **ENplus® trademarks** either based on its own ENplus® certification or based on written permission from the ENplus® certified **company** as defined in this standard.

NOTE 3: Trading without physical contact as an ENplus® certified **company** is defined as a critical business activity (see ENplus® ST 1001, Annex B).

~~NOTE 1: "Physical possession" is defined as having physical control of the pellets either directly or through a contracted **service provider** or another subcontractor.~~

~~NOTE 2: An entity conducting the trade without physical contact can use **ENplus® trademarks** either based on its own ENplus® certification or based on written permission from the ENplus® certified **company** as defined in this document.~~

~~NOTE 3: Trading without physical contact as an ENplus® certified **company** is defined as a critical business activity (see ENplus® ST 1001, Annex B).~~

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Including the obligation of the companies to pay the license fees to the ENplus® ST 1003

5.3 Any entity operating in the wood pellets supply chain, except **traders** of ENplus® certified **bagged pellets**, shall only use **ENplus® trademarks** for **on-product** and **off-product** purposes under the authority of a valid ENplus® trademark license issued by the relevant **ENplus® scheme management**, provided that the requirements of the ENplus® scheme, including the payment of the license fees (see the relevant international or national version of the ENplus® -PD 2006), are being complied with. In case of a **multisite company**, a single ENplus® trademark license with a single **ENplus® ID** is issued to the entire **multisite company** covering all the sites referenced in the **certification scope**, separately for each **company category (producer, trader or service provider)**.

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Updating the Table 1 in ENplus® ST 1003

● Table 1

On- and off-product use of the ENplus® trademarks

ENplus® declarations and labels (consisting of ENplus® trademarks)		ENplus® certified producers and traders	ENplus® certified service providers	Traders of bagged pellets (not certified)	Other users
On-product	ENplus® wordmark with quality class (e.g. ENplus® A1), (see 7.2.1)	Yes	No	Yes	No (see NOTE 1) ^e
	ENplus® quality seal, (see 7.2.2)	Yes	No	Yes	No (see NOTE 1) ^d
	Individual ENplus® bag design, (see 7.2.3)	Yes	No	No (see NOTE 2) ²	No
Off-product	ENplus® wordmark, (see 5.2)	Yes	Yes	Yes	Yes
	ENplus® certification seal, (see 7.3.1)	Yes (see NOTE 3)	No	No	No ¹
	ENplus® service sign, (see 7.3.2)	No	Yes	No	No (see NOTE 1) ¹
	ENplus® logo, (see 7.3.3)	No	No	Yes	Yes

NOTE 1: Other users are allowed to use the ENplus® wordmark with quality class, ENplus® logo, ENplus® quality seal without the ENplus® ID, ENplus® certification seal and ENplus® service sign without the ENplus® ID for off-product purposes to educate about their meaning. ~~Such usage does not include the ENplus® ID.~~

NOTE 2: Traders of **bagged pellets** without ENplus® certification can only use the individual ENplus® bag design as a picture of the **bagged pellets** with the ENplus® bag design that is being advertised. ~~(see 7.1.2, 7.1.4).~~

NOTE 3: ENplus® certification seal may be used for off-product purposes in order to communicate on the certified status of the company, for instance on delivery documentation or invoices, provided that this usage does not give the impression that all traded pellets are considered as ENplus® certified.

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Removing the provision of ENplus® ST 1003 7.1.2 a) 3.	~~3. when using an image of bagged pellets, it shall clearly display the bag design where the ENplus® quality seal, including its ENplus® ID, are recognisable;~~
Updating the provisions related to the written permission for the usage of the ENplus® trademarks	7.1.3 The ENplus® certified producer, or trader may issue a written permission for the use of ~~the ENplus® wordmark with quality class~~ ENplus® quality seal, ~~ENplus® wordmark, and ENplus® logo~~ to the following entities that are trading ENplus® certified pellets and do not hold an ENplus® certification: a) an entity working as an intermediary trader that does not take ownership of the traded bulk pellets (a broker); ~~b)~~ an entity that trades bulk pellets <u>to end-users</u> without physical <u>contact</u>; ~~c)~~ a trader of bagged pellets. NOTE: Internet / online marketplaces using <u>the ENplus® trademarks quality seal</u> that satisfy bullet points a), b), and/or c) are also considered by 7.1.3.

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Updating the provisions related to the written permission for the usage of the ENplus® trademarks	7.1.4 The ENplus® certified producer or trader issuing the written permission according to <u>7.1.3</u>, shall remain solely responsible for the compliance with the ENplus® requirements, <u>especially regarding the quality of the pellets as well as for the complaint management</u>. The written permission shall require the entity receiving the permission to use ENplus® trademarks in compliance with chapter 7 and with the following restrictions: a) on-product use: <u>1.</u> the ENplus® quality seal shall be used with the ENplus® ID of the ENplus® certified producer or trader issuing the permission; <u>2.</u> ENplus® trademarks shall only be used for ENplus® certified pellets supplied <u>and delivered</u> by the ENplus® certified producer or trader issuing the permission; <u>3.</u> ENplus® trademarks shall be supported with <u>a clear</u> identification of the ENplus® certified producer or trader issuing the permission; <u>4.</u> any information relating to the requirements of the ENplus® scheme shall comply with 7.4.2 of ENplus® ST 1001; <u>5. in the case of 7.1.3 b), the delivery documentation shall contain the ENplus® quality seal or ENplus® ID and the name of the ENplus® certified company issuing the permission.</u> <u>6. in the case of 7.1.3 b), the respective volumes have to be documented in the ENplus® certified company's mass balance.</u>
Clarifying the provision related to the written permission for the usage of the ENplus® trademarks	<u>7.1.5.</u> The ENplus® certified producer or trader issuing the permission <u>according to 7.1.4</u>, shall immediately report all issued permissions to the ENplus® certification body as well as to the relevant ENplus® scheme management.

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Moving Figure 1 and Figure 2 to ENplus® ST 1003, 7.2.2.2 and deleting the reference to the exclusion zone from Figure 1 and Figure 2

7.2.2.2 The **ENplus® quality seal** shall consist of elements defined in **Figure 1** and **Table 2**.

● **Figure 1**
ENplus® quality seal



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● **Table 2**
Elements of the ENplus® quality seal

A	ENplus® logo	<u>A registered trademark protected by copyright law.</u>
B	ENplus® quality class logo	<u>A circle including information about the specific quality class of the certified pellet (C).</u> <u>Under no circumstances shall the ENplus® quality class logo be used alone.</u>
C	Quality class of the certified pellets	<u>Identifies the quality class of the certified pellets.</u> <u>The ENplus® certification scheme provides three (3) quality classes for the wood pellets (ENplus® A1, ENplus® A2 and ENplus® B).</u>
D	ENplus® ID	<u>An alphanumeric code for the ENplus® trademark license issued by the ENplus® scheme management. A unique ENplus® ID is assigned to each certified company.</u>

NOTE: The use of the ENplus® ID as a part of the ENplus® quality seal is not required when used by traders without the ENplus® certification of ENplus® certified bagged pellets (see 7.1.2 a)).

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Updating the provision related to the exclusion zone	7.2.2.7 When using the ENplus® quality seal , an exclusion zone free of graphics, patterns or text around it shall be ensured. The purpose of the exclusion zone is to ensure that the ENplus® quality seal is clearly visible and identifiable. The ENplus® quality seal shall be displayed on a contrasting background. The size of the exclusion zone around the ENplus® quality seal shall be at least the same as the height of the ENplus® ID . If the ENplus® quality seal is placed on a transparent background, it shall be ensured that all the elements of the ENplus® quality seal are clearly visible.
Highlighting the necessity of obtaining the bag design permission, where relevant	7.2.3.1.1 The company producing / filling bagged pellets shall only use ENplus® trademarks on the bag as a part of the ENplus® bag design that has been approved by the ENplus® scheme management and published on the official ENplus® website , including any language version of it. The company permitted by the ENplus® scheme management to use the bag design becomes the bag design owner . <u>Whereas the company bagging the pellets is not the bag design owner, it shall obtain the permission according to 7.2.3.1.2.</u>
Updating the provision of ENplus® ST 1003, 7.2.3.1.3	NOTE: —The use of stickers containing the required information (including the ENplus® quality seal) or the addition of information not appearing in the design (e.g. hand-written notes) to the bag label <u>shall be prohibited</u> . <u>In justified cases, the use of the stickers containing the required information (including the ENplus® quality seal) on containers shall always be approved by the relevant ENplus® scheme management, before such containers are put in use.</u>
Highlighting the need of the translations on the bag design	7.2.3.1.4 <u>All the information (mandatory as well as voluntary) on the bag design that is covered by the chapter 7.2.3.2 shall be translated into the languages of the targeted markets.</u> The language versions of the ENplus® bag design shall correspond to the wording included in Figure 2 . If the information is provided in more than one language, elements that are not affected by the translations such as the company name, address, or the ENplus® quality seal , can be shown only once.

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Adding the note in the ENplus® ST 1003, 7.2.3.2.2	<u>NOTE: In case of multisite companies, the holder of the ENplus® trademark license is the central office of the multisite company.</u>
Clarifying the reference in the ENplus® ST 1003, 7.2.3.2.9	Any alternations to the ~~prescribed~~ -wording <u>prescribed in 7.2.3.2.8</u> shall comply with the meaning and objectives of ~~the that~~ prescribed wording.

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Moving Figure 3 to ENplus® ST 1003,
7.3.1.1

7.3.1 ENplus® certification seal

7.3.1.1 The **ENplus® certification seal** shown in **Figure 3** shall only be used by ENplus® certified **producers** and **traders** for the **off-product use**, including:

- a) communication on the meaning and coverage of the ENplus® certification scheme and its promotion, and education;
- b) communication on the ENplus® certified status of the **company**.

NOTE: The term '**off-product use**' implies that the use cannot give the impression that the product is ENplus® certified. See definition of the **on-product** and **off-product use**.

● Figure 3

ENplus® certification seal (e.g. pellet producer in Belgium)



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Updating the provision related to the exclusion zone	<u>7.3.1.3 When using the ENplus® certification seal, an exclusion zone free of graphics, patterns or text around it shall be ensured. The purpose of the exclusion zone is to ensure that the ENplus® certification seal is clearly visible and identifiable. The ENplus® certification seal shall be displayed on a contrasting background. The size of the exclusion zone around the ENplus® certification seal shall be at least the same as the height of the ENplus® ID (including the latter). If the ENplus® certification seal is placed on a transparent background, it shall be ensured that all the elements of the ENplus® certification seal are clearly visible.</u> ~~7.3.1.3 The company shall keep an exclusion zone around the ENplus® certification seal that shall remain clear of any image and/or graphic to ensure that the ENplus® certification seal remains clearly visible and identifiable. The size of the exclusion zone shall be at least the same as the ENplus® ID.~~

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Moving Figure 4 to ENplus® ST 1003,
7.3.2.1

7.3.2 ENplus® service sign

7.3.2.1 The **ENplus® service sign** shown in **Figure 4** shall only be used by the ENplus® certified **service provider** for **off-product use**, including:

- a) communication on the meaning and coverage of the ENplus® certification scheme and its promotion and education;
- b) communication on the ENplus® certified status of the **company**.

● Figure 4

ENplus® service sign (with the ENplus® ID of e.g. a Belgian company)



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Updating the provision related to the exclusion zone	7.3.2.3 When using the ENplus® service sign, an exclusion zone free of graphics, patterns or text around it shall be ensured. The purpose of the exclusion zone is to ensure that the ENplus® service sign is clearly visible and identifiable. The ENplus® service sign shall be displayed on a contrasting background. The size of the exclusion zone around the ENplus® service sign shall be at least the same as the height of the ENplus® ID (including the latter). If the ENplus® service sign is placed on a transparent background, it shall be ensured that all the elements of the ENplus® service sign are clearly visible. ~~7.3.2.3 The company shall keep an exclusion zone around the ENplus® service sign that shall remain clear of any image and or graphic to ensure that the ENplus® service sign remains clearly visible and identifiable. The size of the exclusion zone shall be at least the same as the ENplus® ID.~~
Clarifying the provision related to the usage of the ENplus® logo	7.3.3.1 The ENplus® logo as shown in Figure 5 shall only be used by <u>non-certified</u> traders of certified bagged pellets and other users (see User categories of ENplus® logo and name 6) for the off-product use that shall refer to the ENplus® certification scheme for promotional and/or educational purposes, such as:

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Moving Figure 5 to ENplus® ST 1003,
7.3.3.1

7.3.3 ENplus® logo

7.3.3.1 The **ENplus® logo** as shown in **Figure 5** shall only be used by **non-certified** traders of certified **bagged pellets** and other users (see **User** categories of ENplus® logo and name **6**) for the **off-product use** that shall refer to the ENplus® certification scheme for promotional and/or educational purposes, such as:

- a) the communication on the meaning and coverage of the ENplus® certification scheme and its promotion and education;
- b) the communication on ENplus® certification services by **ENplus® certification bodies**, inspection or **ENplus® testing bodies** and recognition of the certificates by the ENplus® scheme;
- c) the communication on the meaning and coverage of the ENplus® certification scheme and promotion of ENplus® certified pellets by retailers of **bagged pellets**;
- d) the communication on requirements for the procurement of ENplus® certified pellets by end-users;
- e) the communication on the link between the ENplus® certified pellets and the technologies applied within the bioenergy sector, including recommendations by boiler and stove manufacturers;
- f) the communication on the partnership with Bioenergy Europe and / or **DEPI** concerning the ENplus® certification scheme;
- g) the communication on projects and initiatives focused on development and / or promotion of the ENplus® certification scheme.

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● Figure 5
ENplus® logo



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Updating the provision related to the exclusion zone	~~7.3.3.2 When using the ENplus® logo, an exclusion zone free of graphics, patterns or text around it shall be ensured. The purpose of the exclusion zone is to ensure that the ENplus® logo is clearly visible and identifiable. The ENplus® logo shall be displayed on a contrasting background. If the ENplus® logo is placed on a transparent background, it shall be ensured that all the elements of the ENplus® logo are clearly visible.~~ ~~7.3.3.2 The use of the ENplus® logo shall maintain an exclusion zone that shall remain clear of any image and/or graphic to ensure that the ENplus® logo remains clearly visible and identifiable.~~				
Clarifying the colour combination, Version C, in ENplus® ST 1003, Table 4	Version C: Monochrome coloured Elements in one colour monochrome on one colour monochrome background. <u>To be used only on pellet bags.</u>	<u>Not permitted</u>	 Example <u>of a colour combination, for pellet bags only</u>	 Example, <u>for pellet bags only</u>	Not permitted

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Adding the colour codes for white
in ENplus® ST 1003, Table 5

White

255/255/255

C=0, M=0, Y=0, K=0

White

(opaque white)

RAL 9016