



The world-leading wood pellet certification

ENplus® Certified Traders Application Form

VERSION FEBRUARY 2023

Please send the application electronically to the chosen Certification Body

Client data

Company name _____

Website _____ VAT n° _____

Please send an extract from the Official business register.

Legal Address

Street & n° _____

ZIP code _____ City _____

Country _____

Legal Representative

Mr. Mrs.

Name _____

Email _____ Phone _____

Certification scope and business activities

Certification Scope: Trade of bulk pellets with physical contact: Yes No

If Yes - please choose relevant business activities:

- Procurement of pellets
- Storage of pellets (B2C)
- Large-scale delivery of pellets
- Small scale delivery of pellets

Certification scope: Trade of bagged pellets: Yes No

If Yes - please choose relevant business activities:

- Procurement of pellets
- Bagging of pellets
- Trade of bagged pellets (where the trader is the bag design owner)

Trade of bagged pellets: The trader is the bag design owner

Certification scope: Trade of bulk pellets without physical contact: Yes No

If Yes - please choose relevant business activities:

Procurement of pellets

Trade of bulk pellets without physical contact

Please note that if your company gets certified for trading of bulk pellets without physical contact and you want to change your scope later on to trading of bulk pellets with physical contact, an inspection has to take place for this to be included in your certification scope.

Certification

Certification Body _____

Trade volume

Please report the projection of traded pellets expected for the current year

ENplus A1® bulk: _____ metric tonnes

ENplus A2® bulk: _____ metric tonnes

ENplus B® bulk: _____ metric tonnes

ENplus A1® bagged: _____ metric tonnes

ENplus A2® bagged: _____ metric tonnes

Amount of pellets in ENplus® A1, ENplus® A2 & ENplus® B quality sold to power plants or for animal bedding (included in the number above)

_____ metric tonnes

Sites

Does your company contract a certified or non-certified service provider for storage, bagging or small scale deliveries?

Yes, a certified service provider (mention the ID_____)

Yes, a non-certified service provider

My company does not contract a service provider

Does your company have additional sites that you would like to include in your certification?

Yes - Number of additional sites_____)

No

In case your company holds more than one site please fill in one data sheet for every additional site. See page 4 for definitions.

Business activities of the 1st site

Procurement of pellets

Storage of pellets(B2C)

Large-scale delivery of pellets

Bagging of pellets

Small-scale delivery of pellets

Trade of bulk pellets without physical contact

Trade of bagged pellets (where the trader is the bag design owner)

Quality manager (competent in conversing in English)

Mr. Mrs.

Name _____

Email _____ Phone _____

Substitute of the quality manager (if any)

Mr. Mrs.

Name _____

Email _____ Phone _____

Origin of traded pellets

Own production

External supplier

ENplus® IDs of suppliers _____

Technical equipment of the 1st site

Please indicate the equipment you use including from non-certified service providers:

Vending machine

Yes No

If Yes - Please fill in Data sheet for vending machines

Vehicles for small-scale deliveries to end-user

Yes No

If Yes - Please fill in Data sheet for vehicles for small-scale deliveries to end-users

Number of delivery vehicles _____

Only indicate vehicles for small-scale deliveries to end-users; please complete the form for delivery vehicles.

Attachments

Data sheet(s) for additional sites (Number of Data sheets _____)

**Data sheet(s) for vehicles for small-scale deliveries to end-users
(Number of Data sheets _____)**

Data sheet(s) for Vending machines (Number of Data sheets _____)

Extract from official business register

Bag design to be approved

Definitions

Multisite company

An organisation which is identified in having a central function relating to pellet production or trade (normally and hereafter referred to as a 'central office'). Here certain activities relating to quality management are planned, controlled, and managed within a network of local offices or branches (sites) at which such activities are fully or partially carried out.

Typical cases of a multisite company are:

- a) a producer with a network of production sites, storage sites, delivery trucks, and/or sales offices that are a part of a single legal entity or are separate legal entities but with the managerial control by the legal entity of the producer;
- b) a trader with a network of other traders with or without delivery trucks, storage sites, or/and sales organisations that are a part of a single legal entity or are separate legal entities but with the managerial control by the legal entity of the certified trader;
- c) a company outsourcing activities to a service provider without a valid ENplus® certification.

Small-scale delivery

A delivery of bulk pellets to an end-user that does not exceed 20 tonnes. This excludes deliveries of pellets in big bags and vending machines.

NOTE: A typical example of a small-scale delivery is a delivery of pellets to more end-users (households) along a single route (multi-drop).

Large-scale delivery

A delivery of bulk pellets to a customer other than the small-scale delivery.

NOTE: Examples of large-scale delivery: a delivery of a complete truck load to one end-user above 20 tonnes, a delivery to a trader, a delivery by trains or vessels, a delivery of big bags.

Bagged pellets

Pellets in a packaging unit that protects the pellets from quality degradation with a filling weight between 5 kg and 50 kg.

Bulk pellets

Pellets other than bagged pellets produced, stored, handled, or transported loose.

NOTE: Bulk pellets also include pellets in big bags.

Big Bag

A flexible intermediate bulk container (FIBC) made of flexible fabric that is designed for storing and transporting bulk pellets with a typical capacity of 1,500L. A delivery of pellets in big bags is considered a delivery of bulk pellets.

Filled in by the Certification Body

Application approved

Application rejected