



The world-leading wood  
pellet certification

## Training AGENDA

ENplus® Training for Quality Managers

13-14.11.2024, OPOLE, POLAND

### Where

H SZARA WILLA  
Oleska 11  
45-052 Opole, POLAND

### When

13-14.11.2024 (Wednesday-Thursday)

### Language

Polish



### Day 1

Wednesday, 13.11.2024

10:00 – 10:30

Registrations and Welcome coffee

10:30 – 11:00

Start of training - Introduction of the day

- > **The role of EPC and the ENplus® Head Office** – Agnieszka Jankowska, *Bioenergy Europe*
- > **Lectures of the training** - Agnieszka Kędziora-Urbanowicz, Polish Pellet Council & Technical Expert  
Marcin Łazicki, Polish Pellet Council & Technical Experts

11:00-11:45

Introduction to ENplus® revision 2022

11:45-12:00 Coffee break

12:00-14:00

Lecture provide by Agnieszka Kędziora-Urbanowicz, Polish Pellet Council & Technical Expert

- > Basics of quality management in ENplus®
- > Types of certifications according to the certification scheme ENplus®
- > The role of quality managers in ENplus®
- > Conformity assessment and inspection in ENplus®
- > Factory Production Control – control points in the pellet production process
  - o Control point 1 – Requirements for raw material for wood pellet production
    - Raw material supply register
    - Raw material supply control – criteria

## 14.00-14.45 Lunch break

### 14:45-16:15

#### Lectures provide by Agnieszka Kędziora-Urbanowicz, Polish Pellet Council & Technical Expert

- > Factory Production Control - control points in the pellet production process
  - o CP 1 – Requirements for the raw material for the production of wood pellets
    - Raw material delivery register
    - Raw material supply control - criteria
  - o CP 2 – Production process control
    - Control of drying process
    - Use of production additives
    - Handling with the non-conforming product during the production process
  - o CP 3 – Testing the parameters of wood pellets – self-control
    - Scope of testing and place of sampling
    - Techniques for conducting research in the factory laboratory, safety rules
    - Supervision over the control and measurement laboratory equipment's
  - o CP 4 – Handling the finished products
    - Storage conditions
    - Requirements for the bagging line
    - Marking, identification, traceability
    - Requirements for bulk pellet loading station
    - Loading control
    - Handling with non-conform products

## 16:15-16:30 Coffee break

### 16:30-18:00

**Workshops in scope of FPC control points and the method of supervision and minimization of non-compliance**, conducted by Marcin Łazicki, Polish Pellet Council & Technical Expert / Work in groups – case-study

## 18.00 Summary of the first day of training and end of the day

## 19.00-22.00 Evening dinner & Entertainment at the hotel (BOWLING)

# Day 2

Thursday, 14.11.2024

**9:00-11.00**

**Continuation of the lectures + Group exercises**

**Lectures provide by Agnieszka Kędziora-Urbanowicz, Polish Pellet Council & Technical Expert, and Marcin Łazicki, Polish Pellet Council & Technical Expert**

- > Bag Design Approval Requirements
- > Handling with complaints
- > Summary

**11.00-11.15 Coffee break**

**11.15 - 12.15 Final exam**

**12.15 - 12.30 Summary and certificates distribution**

**12.30 - 13.15 Lunch break**

**14:00-16:00 Visit to the production line + perform the wood pellet test in laboratory POLI TRADE POLSKA Sp. z o. o., PL019**

This event is co-organized by:

In collaboration with:



We are a world-leading, transparent, and independent certification scheme for wood pellets. From production to delivery, we guarantee quality and combat fraud along the entire supply chain.

ENplus® c/o Bioenergy Europe  
Place du Champ de Mars 2  
1050 Brussels, Belgium  
✉ [enplus@bioenergyeurope.org](mailto:enplus@bioenergyeurope.org)  
☎ +32 2 318 40 35  
☎ +32 2 318 41 93