



The world-leading wood  
pellet certification

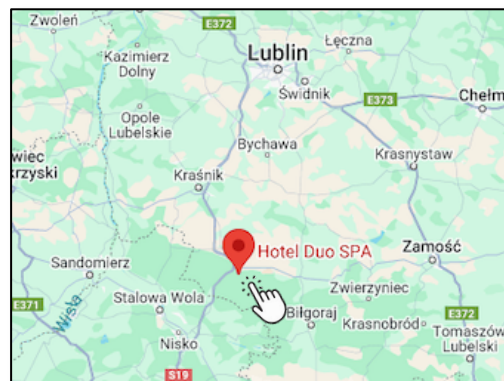
## Training AGENDA

*ENplus® Training for Quality Managers*

23-24.06.2025, JANÓW LUBELSKI, POLAND

### Where

**HOTEL DUO\*\*\*\* SPA & WELLNESS**  
**Turystyczna 10A**  
**23-300 Janów Lubelski, POLAND**  
<https://www.duojanow.pl/>



### When

**23-24.06.2025 (Monday-Tuesday)**

### Language

**Polish**

### Day 1

**Monday, 23.06.2025**

**9:30**

**Registrations and welcome coffee**

**10:00 – 10:15**

### **Start of training - Introduction**

- > Agenda and Introduction of the trainers & organisation stuff

**10:15-11:15**

### **Lectures provide by Agnieszka Jankowska, Bioenergy Europe**

- > The role of EPC and the ENplus® Head Office – introduction to ST1001 ENplus® revision 2022

**11:15-11:30 Coffee break**

**11:30-12:45**

### **Lectures provide by Agnieszka Kędziora-Urbanowicz, Polish Pellet Council & Technical Expert**

- > Basics of quality management in ENplus®
- > Types of certifications according to the certification scheme ENplus®
- > The role of quality managers in ENplus®
- > Conformity assessment and inspection in ENplus®
- > Annual Reporting & Mass Balance (requirements for entities)

**12:45-13:45**

### **Lectures provide by Agnieszka Kędziora-Urbanowicz and Marcin Łazicki, Polish Pellet Council & Technical Expert**

- > Introduction to the Pellet Quality System - Factory Production Control System – Control Points
- > Factory Production Control – control points in the pellet production process
  - o **CP 1** – Requirements for raw material for wood pellet production
    - Raw material supply register
    - Raw material supply control – criteria
    - Tbn.

**13.45-14:30 Lunch break**

**14:30-16:15**

### **Lectures provide by Agnieszka Kędziora-Urbanowicz and Marcin Łazicki, Polish Pellet Council & Technical Expert**

- > Factory Production Control - control points in the pellet production process
  - o **CP 2** – Production process control
    - Control of drying process
    - Use of production additives

We are a world-leading, transparent, and independent certification scheme for wood pellets. From production to delivery, we guarantee quality and combat fraud along the entire supply chain.

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- Handling with the non-conforming product during the production process
- CP 3 – Testing the parameters of wood pellets – self-control
  - Scope of testing and place of sampling
  - Techniques for conducting research in the factory laboratory, safety rules
  - Supervision over the control and measurement laboratory equipment's
- CP 4 – Finished Product Handling
  - Storage conditions
  - Requirements for the bagging line
  - Marking, identification, traceability
  - Requirements for bulk pellet loading station
  - Loading control
  - Handling with non-conform products

### **16:15-16:30 Coffee break**

### **16:30-18:00**

**Workshops in scope of Factory Production Control Points, provide by Agnieszka Kędziora-Urbanowicz and Marcin Łazicki, Polish Pellet Council & Technical Expert**

- > Work in groups – case-study

### **18.00 Summary of the first day of training**

### **19.00-22.00 Evening dinner & Entertainment by the shared campfire**

## **Day 2**

**Tuesday 24.06.2025**

### **9:00-10.30**

**Lectures provide by Agnieszka Kędziora-Urbanowicz, Polish Pellet Council & Technical Expert**

- > ENplus® Trademark
- > Bag Design Approval Requirements
- > Type of Written Permission of usage of Trademark and usage of bag design
- > Handling with complaints
- > Summary

**10.30-10.45** Coffee break

**10.45 - 12.30** Final exam + summary + certificates distribution

**12.30 - 13.15** Lunch break

**13.15 - 14.45** Transfer to the production plant (independently)

**14:45-16:00** Visit to the production line + perform the wood pellet test in laboratory IKEA Industry Poland Sp. z o. o., Stalowa Wola, PL031

This event is co-organized by:



In collaboration with:



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